

BARRIER REMOVAL / IMPROVED ACCESS REQUEST

To report an interior or exterior accessibility issue at the College, please print the information below.

BARRIER REPORTED BY	
Date Reported:	Address:
Submitted By:	
Have you reported the barrier previously? ☐ Yes ☐ No	Phone:
BARRIER INFORMATION	
Description of Barrier:	
Leasting of Payrian (he specific is a building name years number, payling let (C' etc.)	
Location of Barrier : (be specific i.e. building name, room number, parking lot 'C' etc.)	
The completed form should be sent to Karen Furukawa, Director, Human Resources/ADA Coordinator, Santa Rosa Junior College, 1501	
Mendocino Ave., Santa Rosa, CA 95401. The form can also be faxed to (707) 527-4967. If you have questions regarding the completion of this form, please call Susan Muskar at (707) 524-1624 or Karen Furukawa at (707) 527-4302.	
DISTRICT USE ONLY	
Approvals:	
Assigned to:	Facilities Representative
 Karen Furukawa, Director, Human Resources	Other approvals, if applicable
BUDGETING / FUNDING INFORMATION	
Budget code:	Funding Source:
Signature:	Date:
Completion Date:	Recorded by HR: